



COVID-19

During these unprecedented times, Bentley Staffing has implemented new mandatory protocols for screening our candidates for the COVID-19 virus, as identified by the Public Health Agency of Canada. Our mandatory candidate screening form is now part of our initial contact when connecting with any candidate. Completed forms are saved in the candidate's employee file.

We will not place candidates who have been identified as at-risk following our vetting procedures. We will be thoroughly screening candidates based on their travel history and signs of illness. We are screening for factors including:

Do you have one or more of the following?

- Fever and/or chills - Temperature of 37.8C/100F or higher
- Cough or Barking cough (croup) - Not related to asthma, post-infectious reactive airways, COPD or other known causes of conditions you already have
- Shortness of breath – Not related to asthma or other known causes or conditions you already have
- Sore throat – Not related to seasonal allergies, acid reflux, or other known causes or conditions you already have
- Difficulty swallowing – Painful swallowing not related to other known causes or conditions you already have
- Decrease/loss of smell/taste – Not related to seasonal allergies, neurological disorders, or other known causes or conditions you already have
- Pink eye – Conjunctivitis, not related to reoccurring styes or other known causes or conditions you already have
- Runny or stuffy/congested nose - Not related to seasonal allergies, being outside in cold weather, or other known causes or conditions you already have
- Headache – Unusual, long-lasting, not related to tension type headaches, chronic migraines, or other know causes or conditions you already have
- Digestive issues like nausea/vomiting, diarrhea, stomach pain – Not related to irritable bowel syndrome, menstrual cramps, or other known causes or conditions you already have
- Muscle aches – Unusual, long-lasting, not related to sudden injury, fibromyalgia, or other known causes or conditions you already have
- Extreme tiredness – Unusual, fatigue, lack of energy, not related to depression, insomnia, thyroid dysfunction, or other known causes or conditions you already have
- Falling down often – For older people

Has a doctor, health care provider or public health unit told you that you should currently be isolating at home?

In the last 14 days, have you been identified as a “close contact” of someone who currently has COVID-19?

In the past 14 days, have you received a COVID alert exposure notification on your cell phone?

In the last 14 days, have you or anyone you lived with traveled outside Canada? If you or anyone you live with are exempted from federal quarantine as per Group Exemptions, Quarantine Requirements under the Quarantine Act, select “No.”

Is anyone you live with currently experiencing any new COVID-19 symptoms and/or waiting for test results after experiencing symptoms?

Employees are expected to follow Public Health Agency of Canada guidelines to prevent the spread of COVID-19.

For additional information on current best practices we are following, please refer to these organizations:

PHAC: <https://www.canada.ca/en/public-health.html>

CCOHS: <https://www.ccohs.ca/oshanswers/diseases/coronavirus.html>

Ontario Government: <https://covid-19.ontario.ca/>

Haliburton, Kawartha & Pine Ridge District Health Unit: <https://www.hkpr.on.ca/>
